5 Steps to Make Transaction SCB Outward Remittance

English Version

1

Recipient and Value Date

- ❑ Select Recipient
- ❑ Select Value date

2

Payment Method and Documents

- ❑ Select Payment Method
- ❑ Upload Documents

3

FX Rates and FCD Accounts

- ❑ Select Rate Type
- ❑ Select FCD Account

4

Account Fees and Notifications

- ❑ Select Account to Debit
- ❑ Add Email Notification

5

Review Information

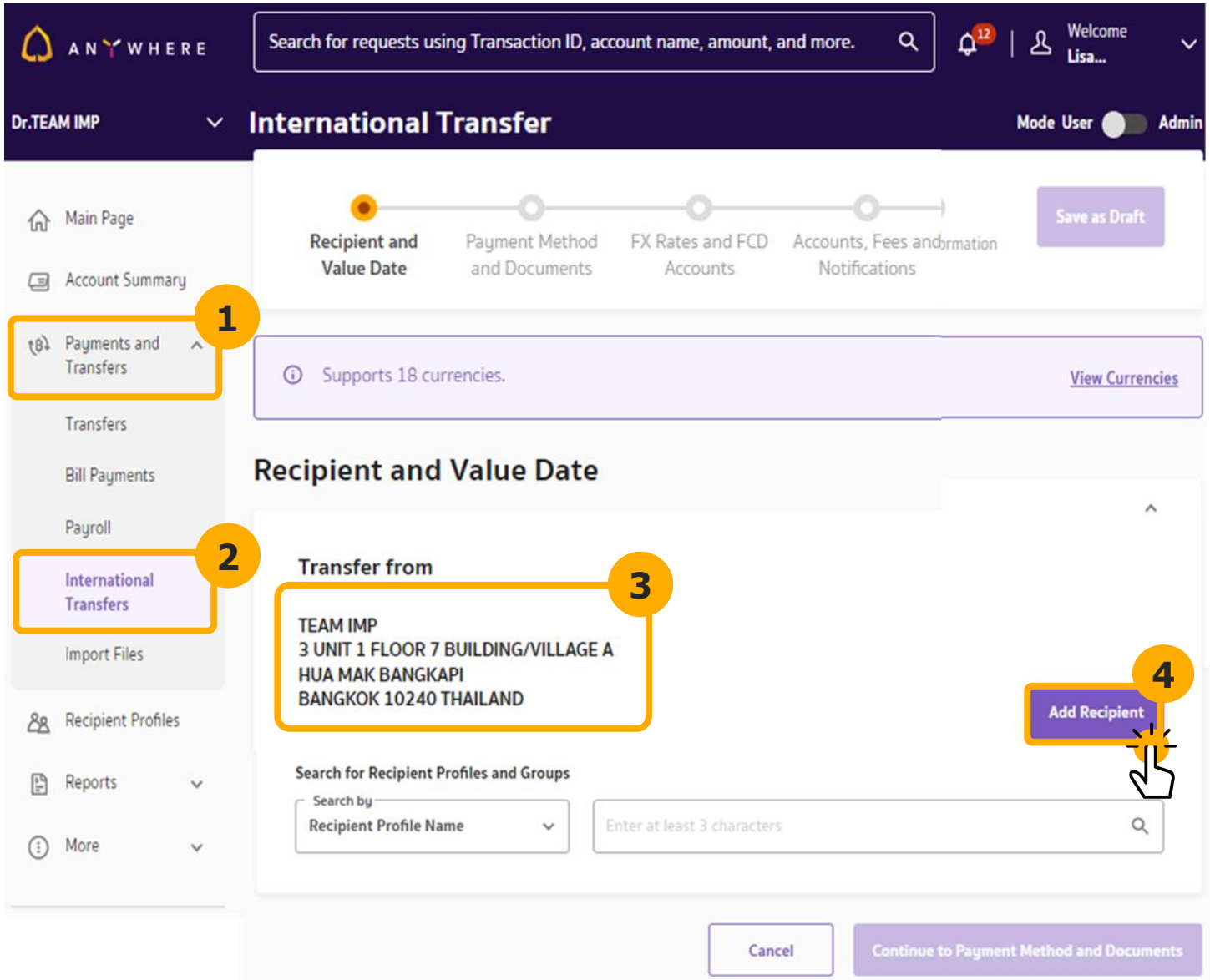
- ❑ Review Transaction
- ❑ Approve

ANYWHERE

Recipient and Value Date

Select Recipient

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information



1. Select **Payments and transfers.**
2. Select **International Transfers.**
3. Check your **Company Information.**
4. Click **Add Recipient.**

Recipient and Value Date

Add Recipient Detail

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information

5

Recipient Details *
Please ensure the details below are correct.

Recipient Name and Address (English) *

Recipient Name: Company TEST
Recipient Address: 12 Road District England 50000
Recipient Country: UNITED STATES
42/129 characters for name and address

Recipient Account Details

Account No./IBAN *: 2785101008432
SWIFT Code: UKTESTOR
8/11

IBAN
It is an International Bank Account Number used when transferring funds, particularly to Europe and the Middle East. Please check with the recipient if an IBAN is required.

Recipient Bank (English) *

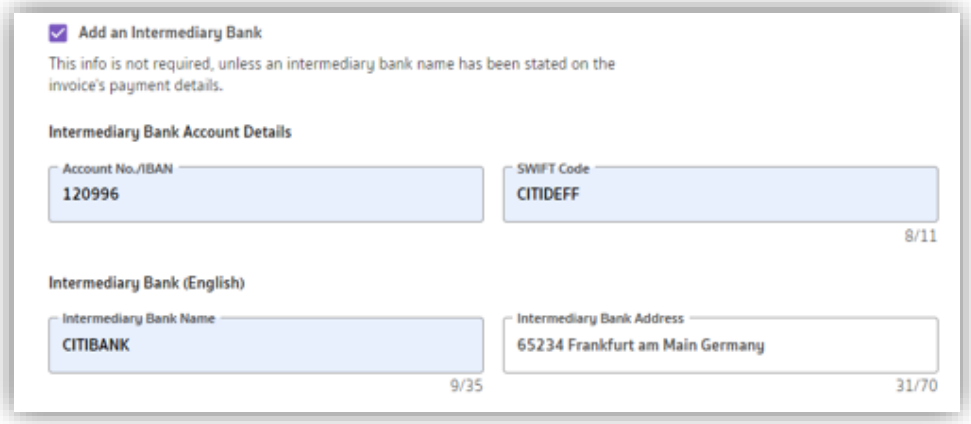
Recipient Bank Name: SCB Thaipanich Singapore
Recipient Bank Address: 55/2 Road District Singapore 23333
Recipient Bank's Country: UNITED STATES
59/140 characters for bank name and address

☐ Add an Intermediary Bank

This info is not required, unless an intermediary bank name has been stated on the invoice's payment details.

5. Fill in the following details

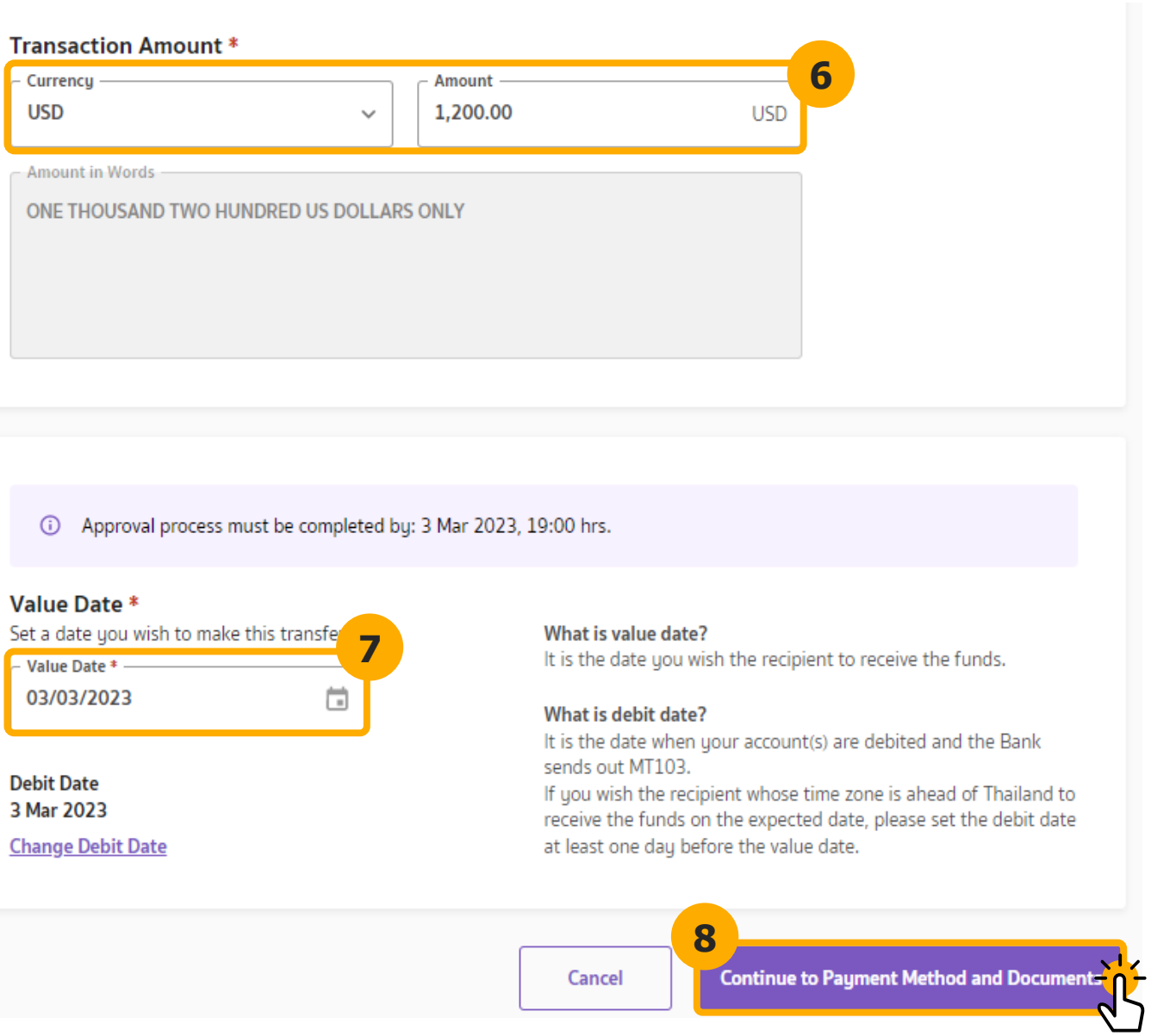
- Recipient Name
- Recipient Address
- Recipient Country
- Recipient Account or IBAN
- Swift Code
- Recipient Bank Name
- Intermediary Bank (If Any) by tick the box



Recipient and Value Date

Add Amount and Value Date

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information



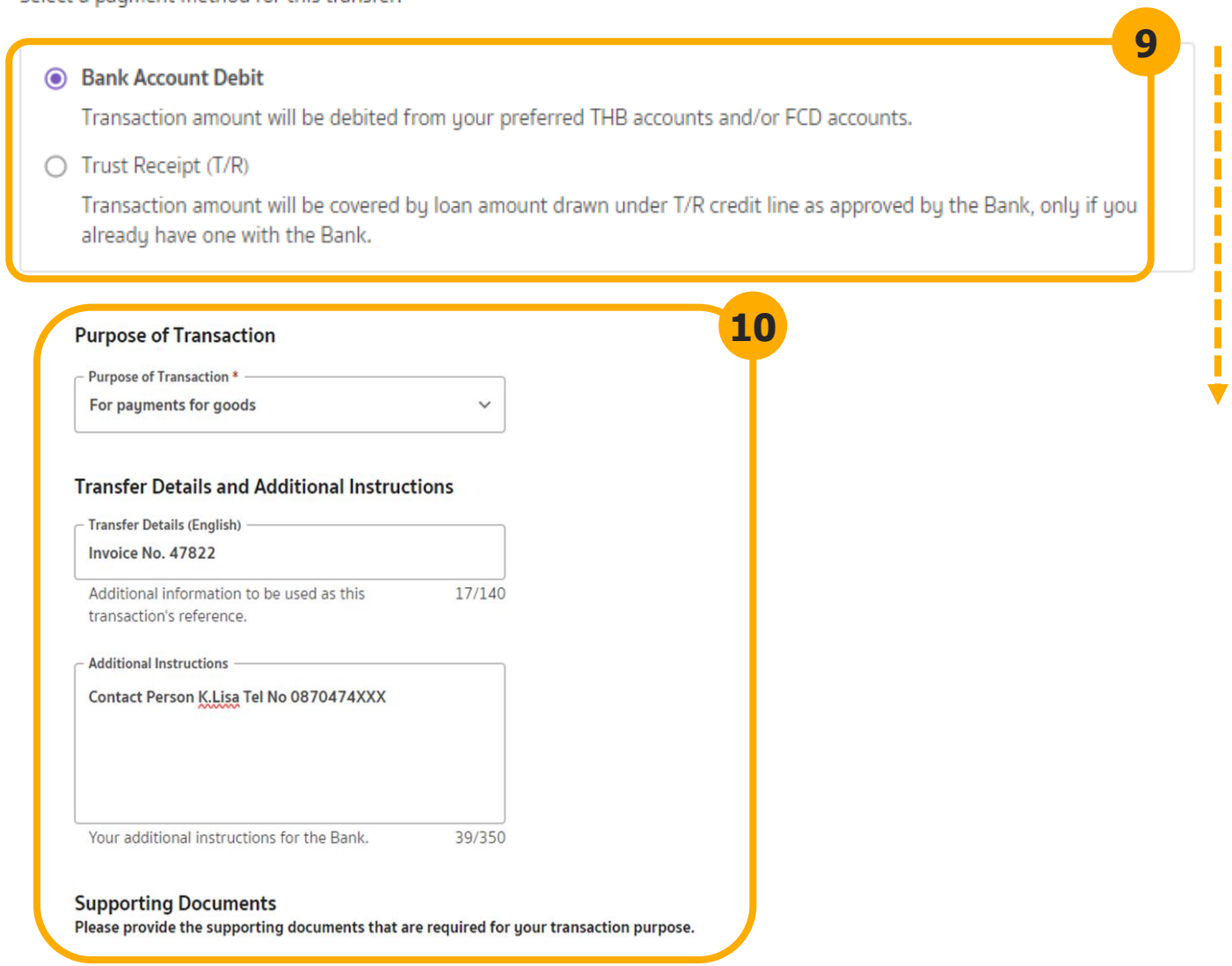
6. Select **currency** and fill **amount**.
7. Add **Value Date.**

   In case of value Today ,The transaction must be approved within 4:00 p.m.
8. Click **Continue to Payment Method and Documents.**

Payment Method and Documents

Select Payment Method and Purpose

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information

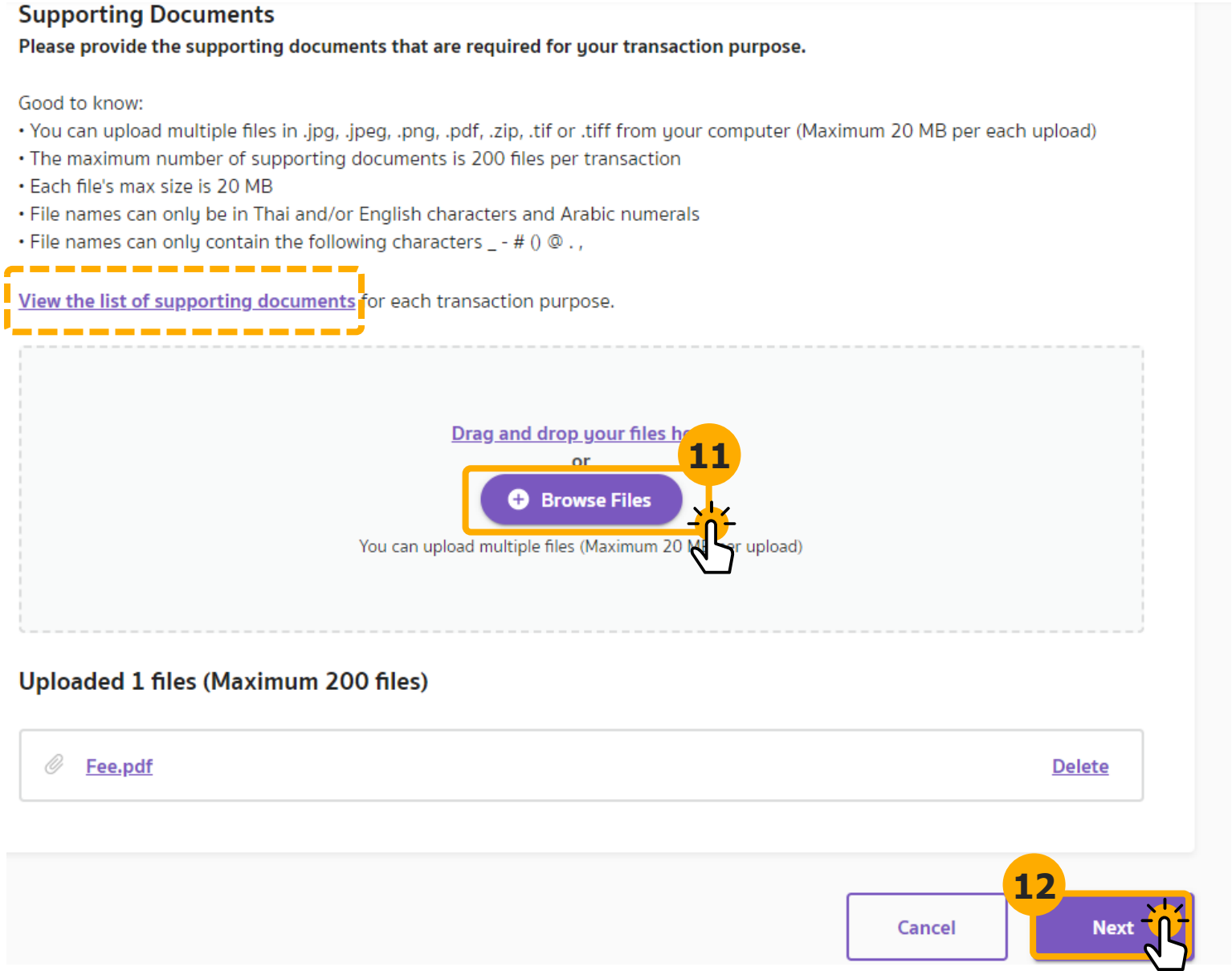


9. Select **Bank Account Debit** and scroll down to fill the purpose.
10. Fill in Transfer Details as follows
    - Purpose of Transaction.
    - Transfer Details such as invoice number.
    - Additional Instructions for more information to Bank such as contact person and phone number

Payment Method and Documents

Add Supporting Documents

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information



11. Click **Browse Files.**

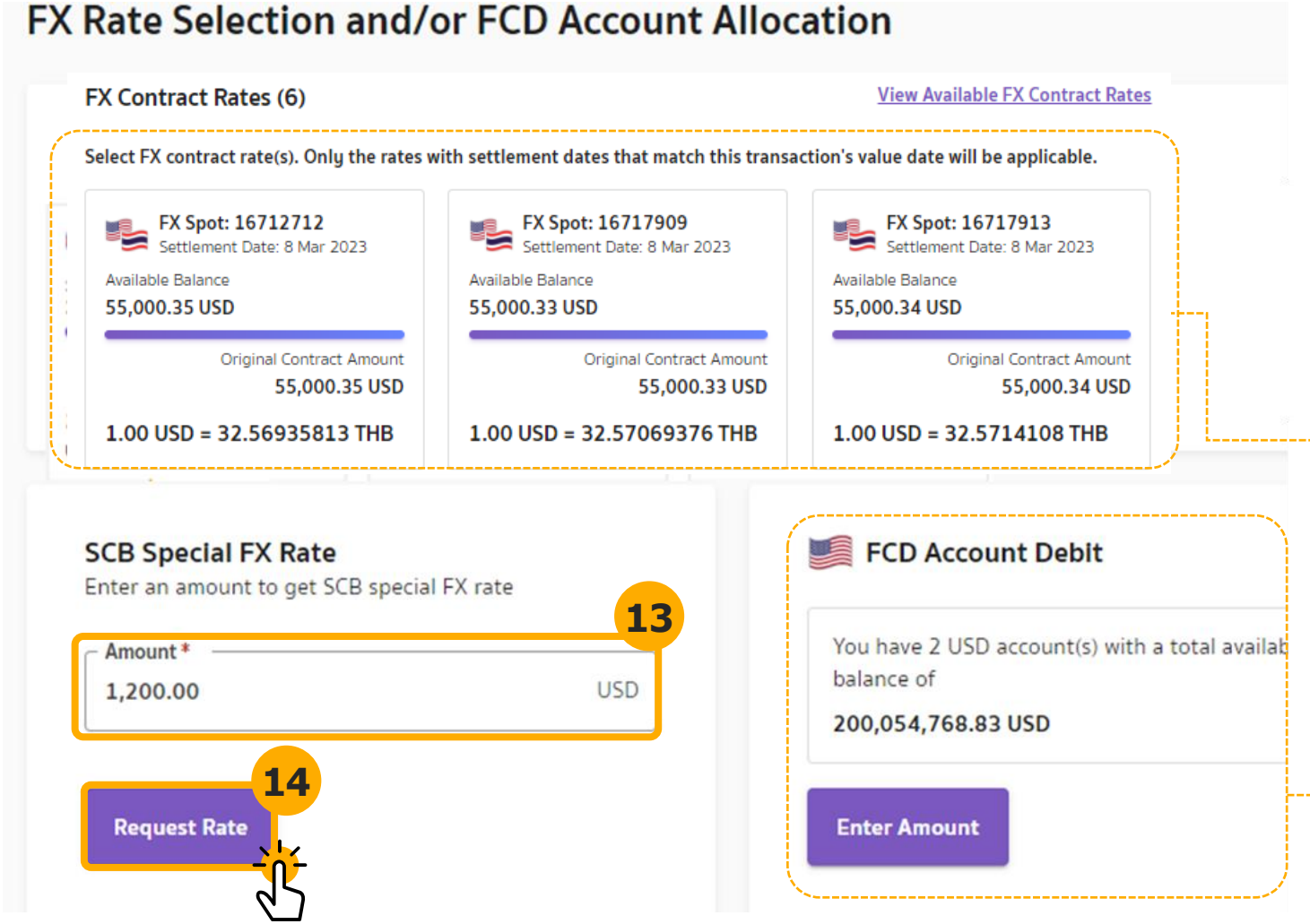
    (For further information please click **View the list of supporting documents**)

12. Click **Next.**

FX Rates / FCD Accounts

Select FX Rates or FCD Account

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information



This Example shows the **Special FX Rate** selection

13. Fill **Amount.**
14. Click **Request Rate.**

Remark **FX contract rate , FX Special rate , FCD Account** can be multiple selected.

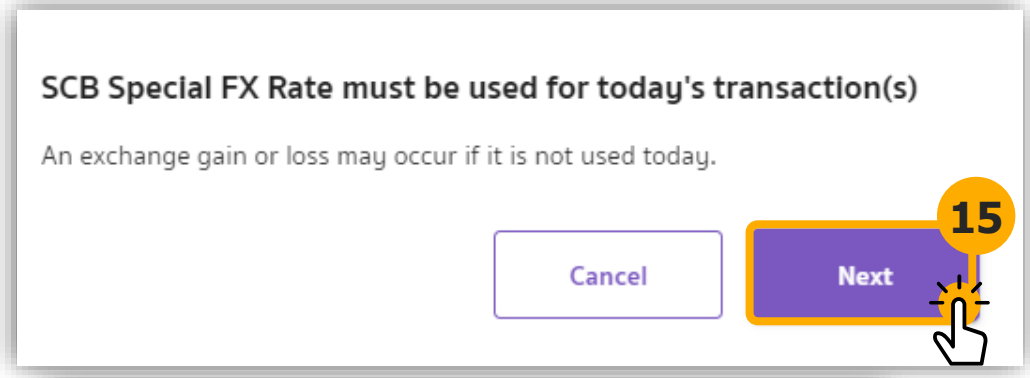
If you already quoted the Exchange rate before select **FX Contract Rate** (FX Today, FX Spot, FX Forward)
The system will show only the Contract which have settlement date same with the transaction's value date .
Click the rate you prefer to use.

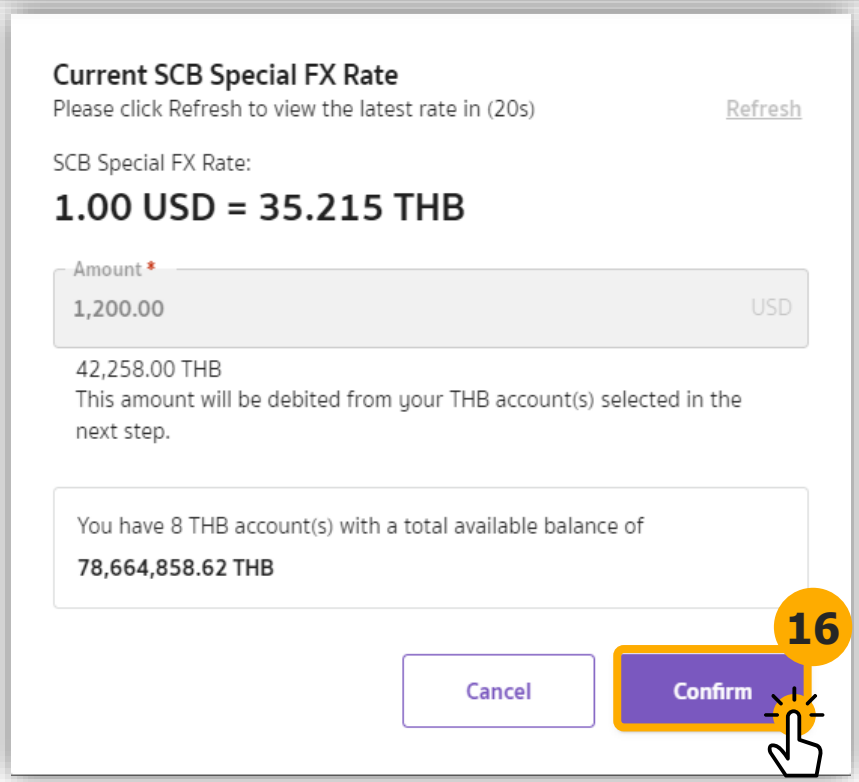
If you want to Debit FCD Account (the account currency must be the same currency of the remittance currency) select FCD Account Debit by Click **Enter Amount.**

FX Rates / FCD Accounts

Confirm FX Rate

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information



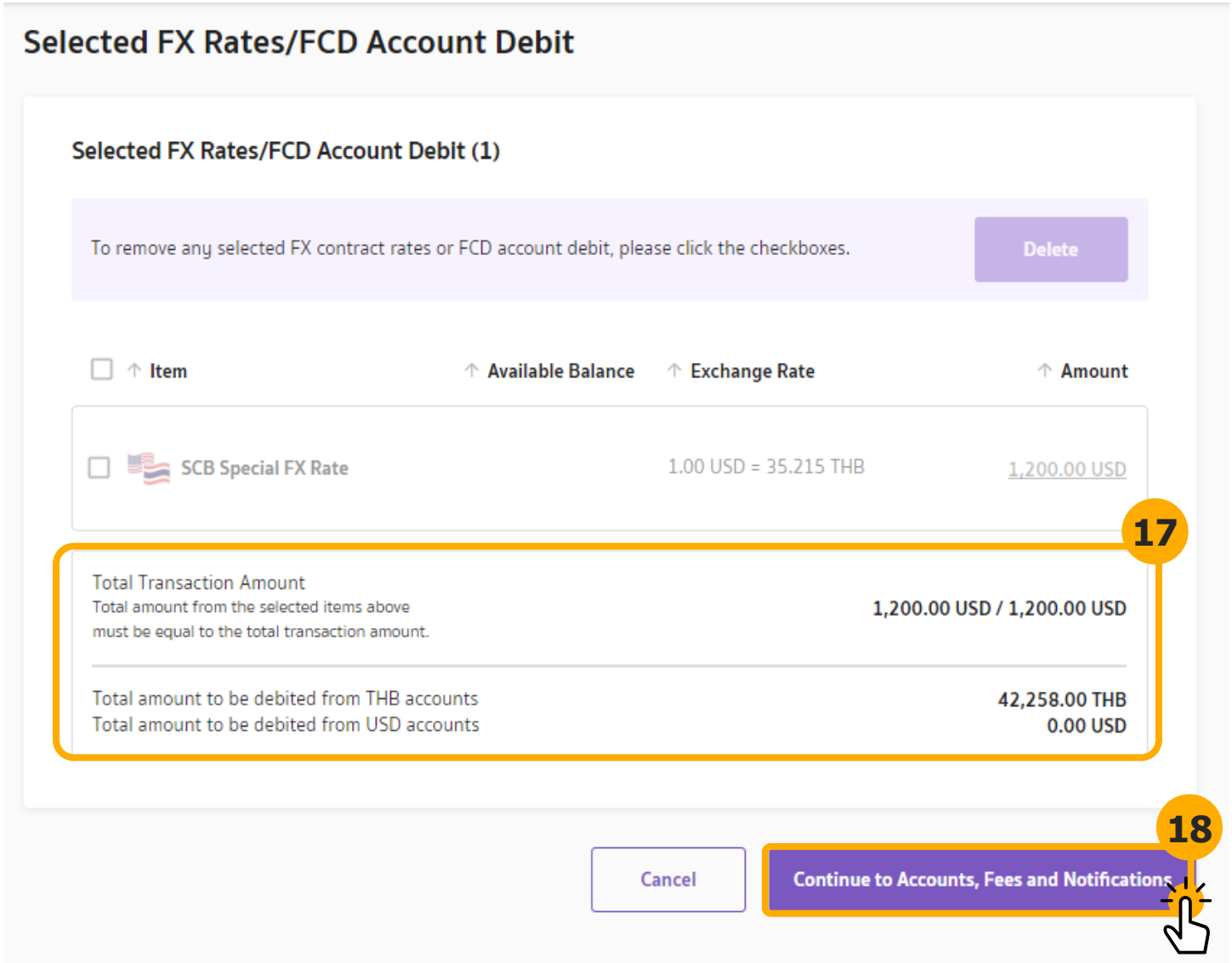


15. The system will display **"SCB Special FX Rate must be used for today's transaction(s)"** and Click **Next.**
16. The system will display the Special FX Rate and THB Amount. . Click **confirm** to accept rate.

FX Rates / FCD Accounts

Select Rate / FCD Account

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information

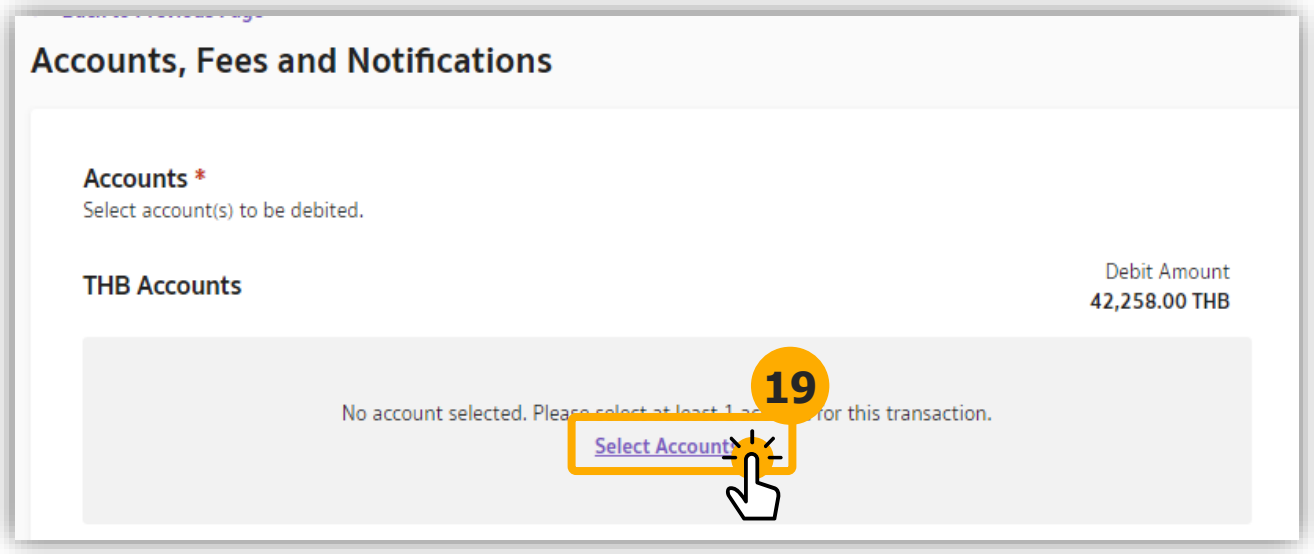


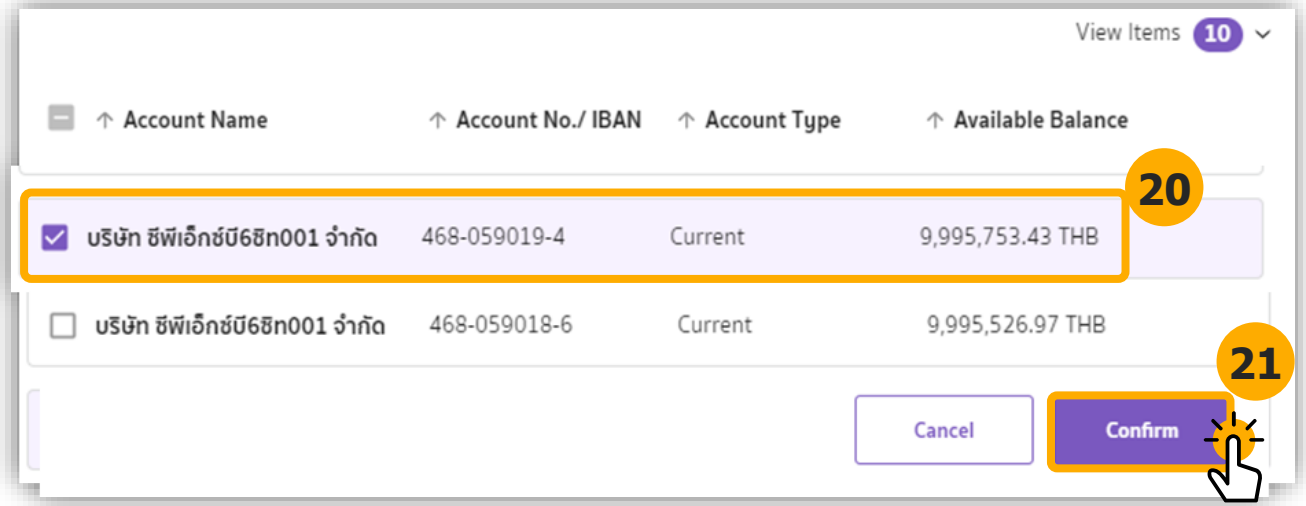
17. Review the Transaction Amount.
18. Click **Continue to Accounts, Fees and Notifications.**

Accounts, Fees and Notifications

Select Account

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information



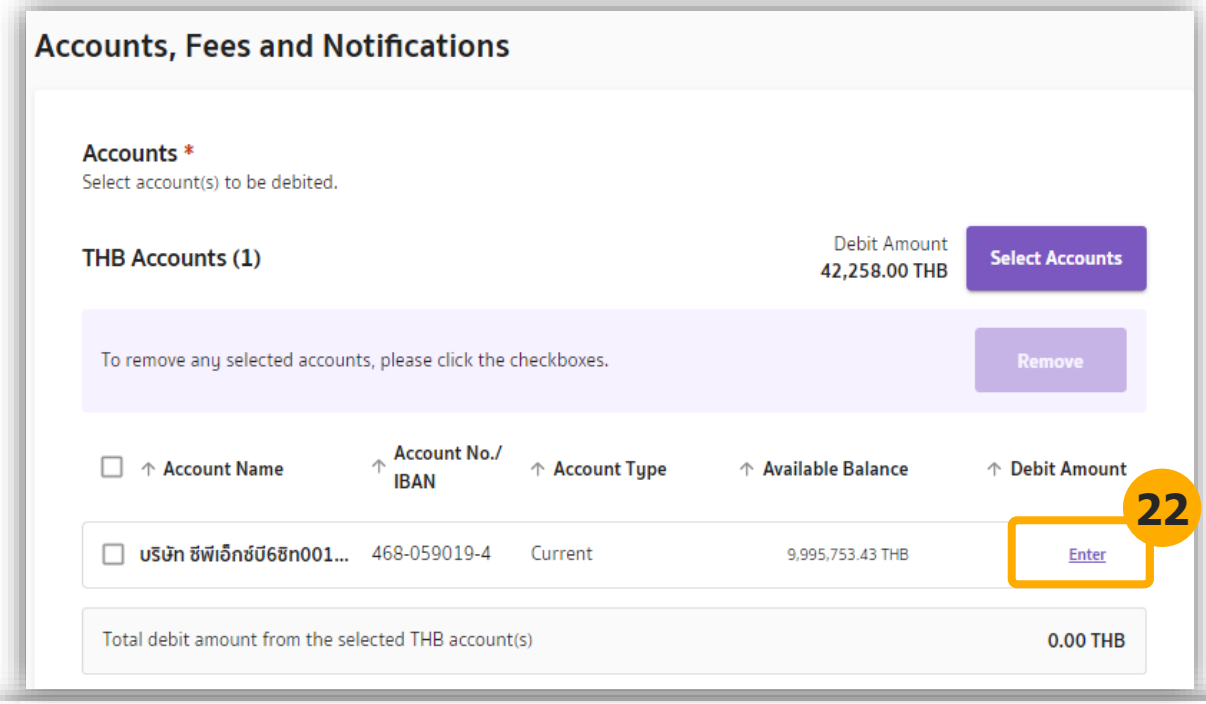


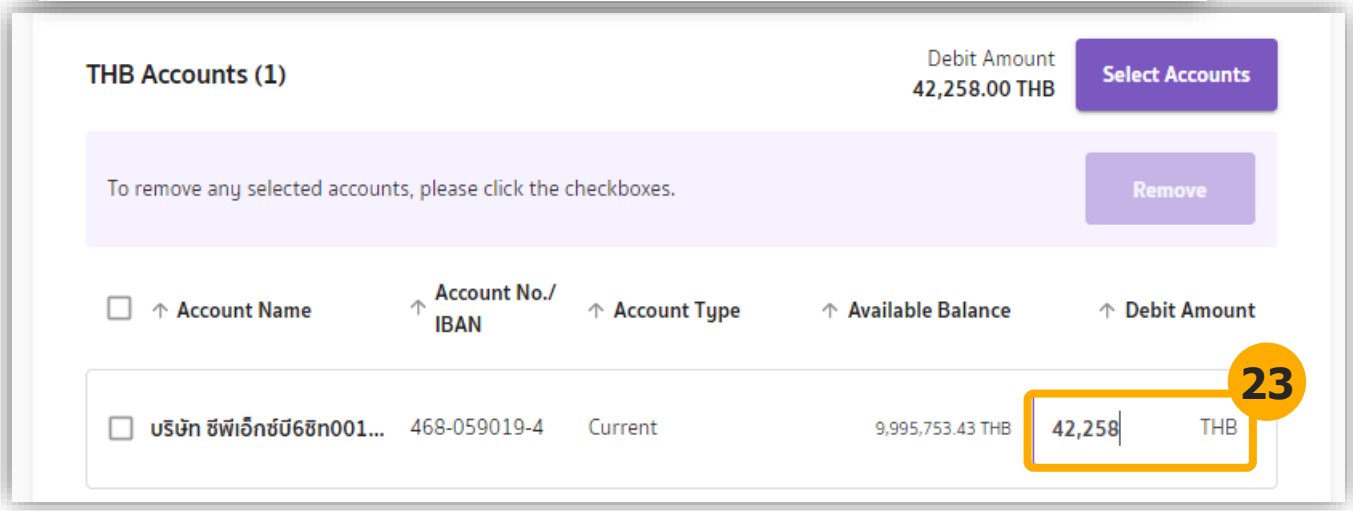
19. Click **Select Accounts** for debit transaction amount.
20. Select **Account.**
21. Click **Confirm.**

Accounts, Fees and Notifications

Select Account

Recipient and Value Date → Payment Method and Documents → FX Rates and FCD Accounts → Accounts, Fees and Notifications → Review Information





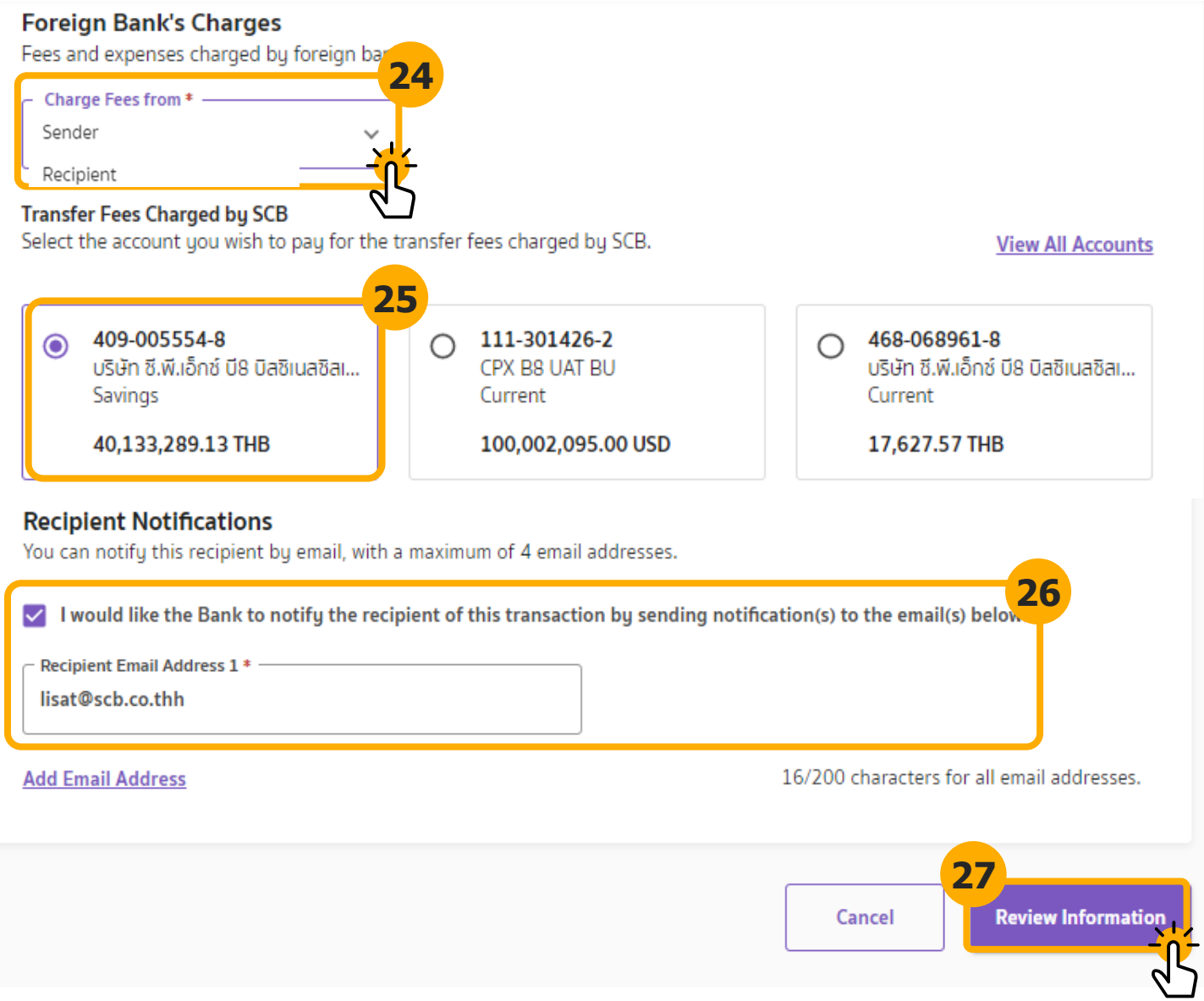
22. Click **Enter.**
23. Fill Amount to Debit your Account.

    (Currency must be same with debit your Account currency)

Accounts, Fees and Notifications

Foreign Bank's Charges and Notification

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information

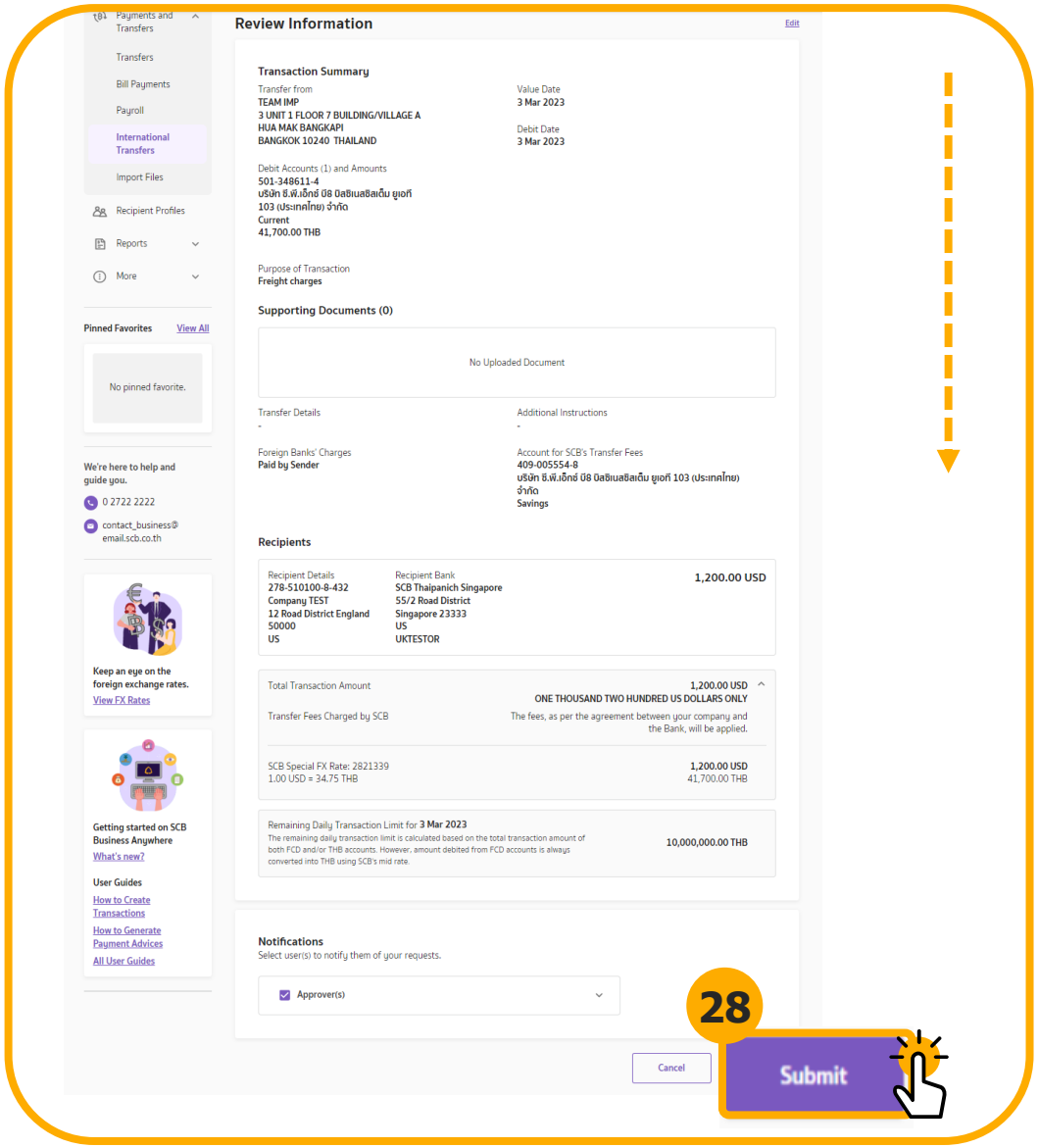


24. Select Foreign Bank's Charges are from **Sender or Recipient.**
25. Select **Account** to debit Foreign Bank's charges.
26. Add **email** to send notification to recipient.
27. Click **Review Information.**

Review Information

Review Transaction

Recipient and Value Date | Payment Method and Documents | FX Rates and FCD Accounts | Accounts, Fees and Notifications | Review Information



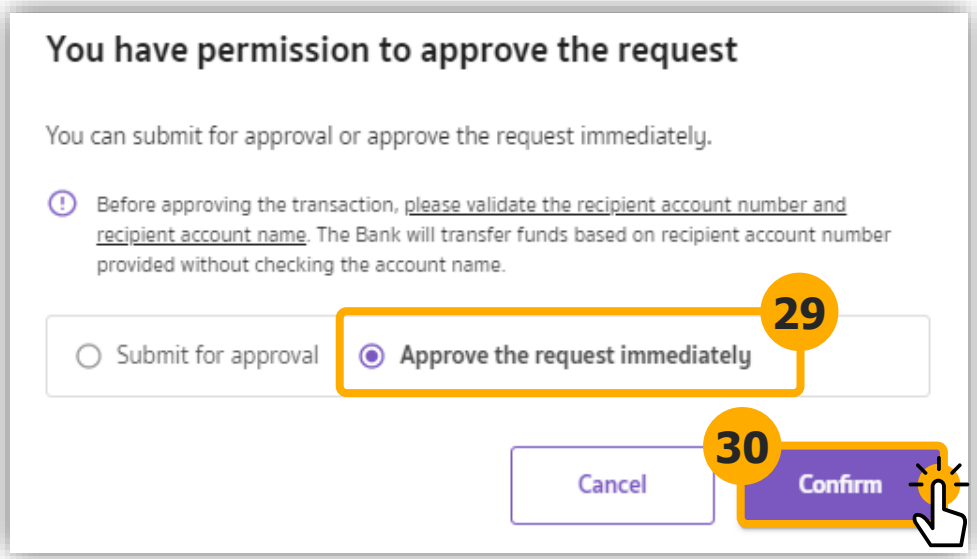
28. The System will display all Transaction detail.

Please **Review** and click **Submit** for approve.

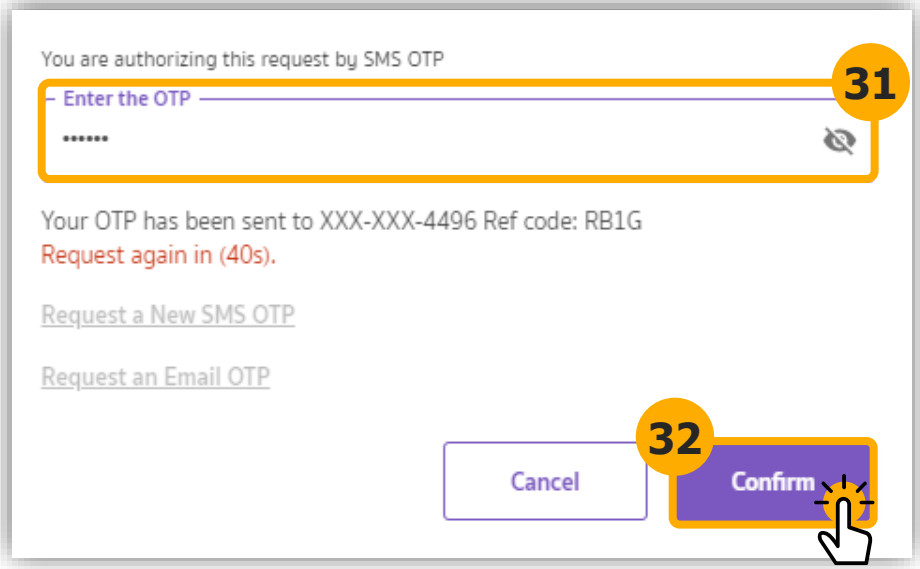
Review Information

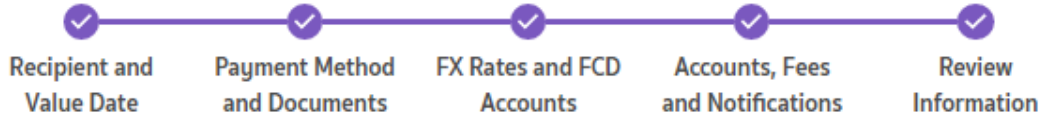
Approve the request

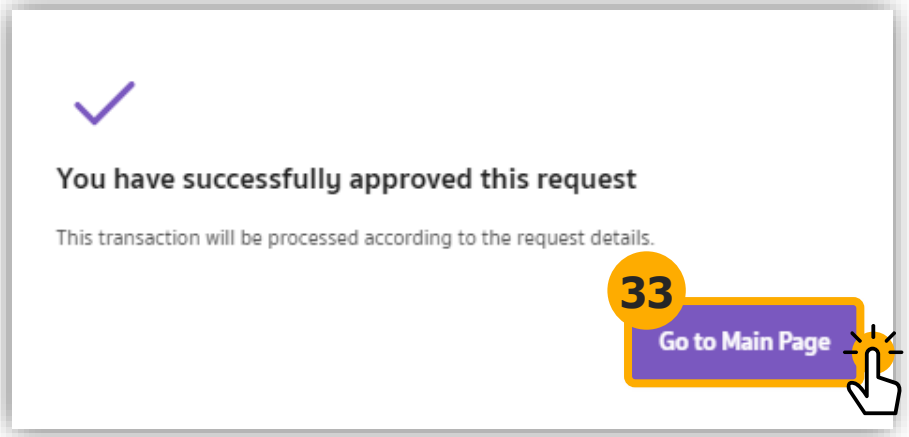




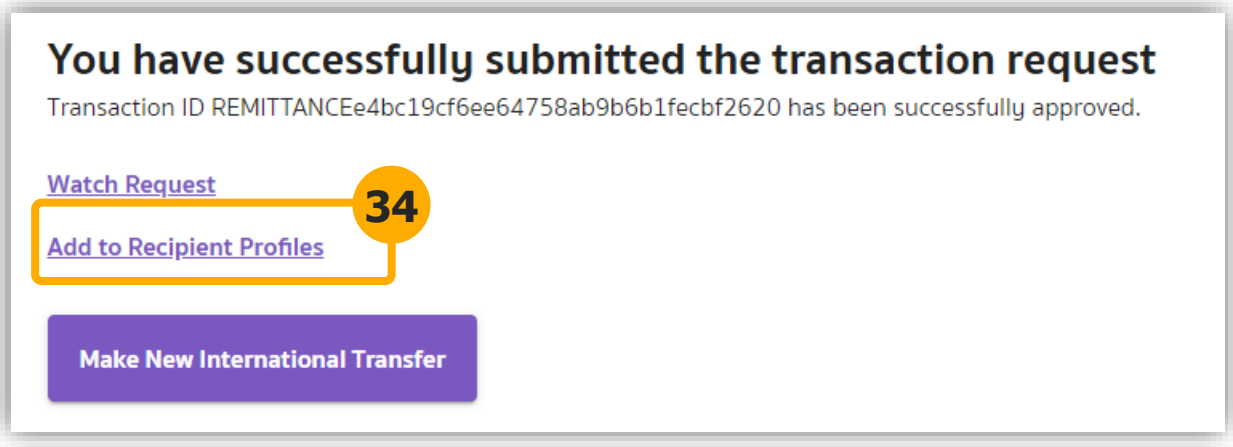
29. Select **Approval the request immediately**. (In case of need Signer select Submit for approval)
30. Click **Confirm.**
31. Enter the OTP 6 digit.
32. Click **Confirm.**
33. You have successfully approved click **Go to Main Page**.



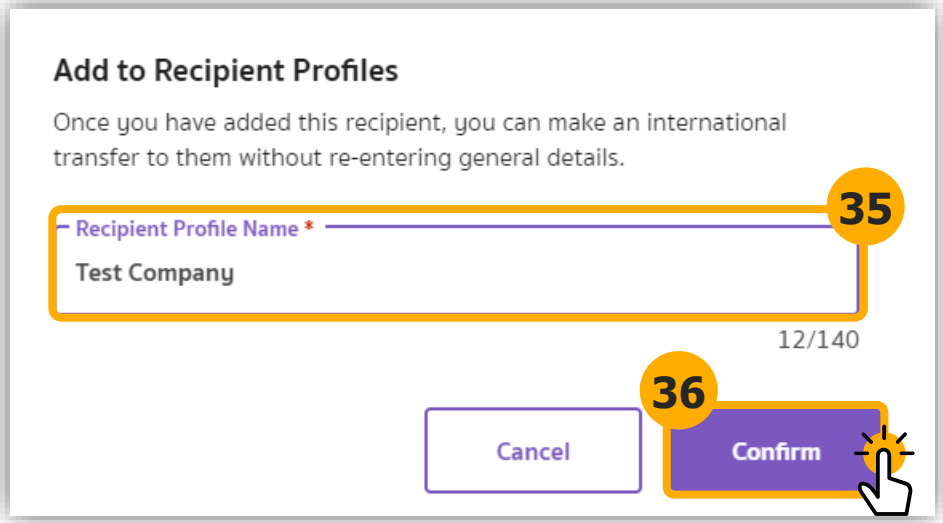


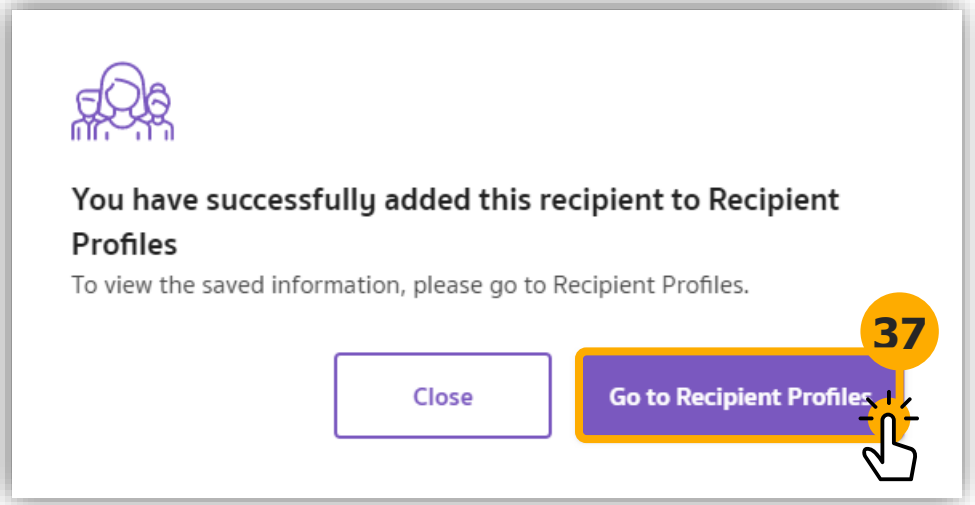


Add to Recipient Profiles

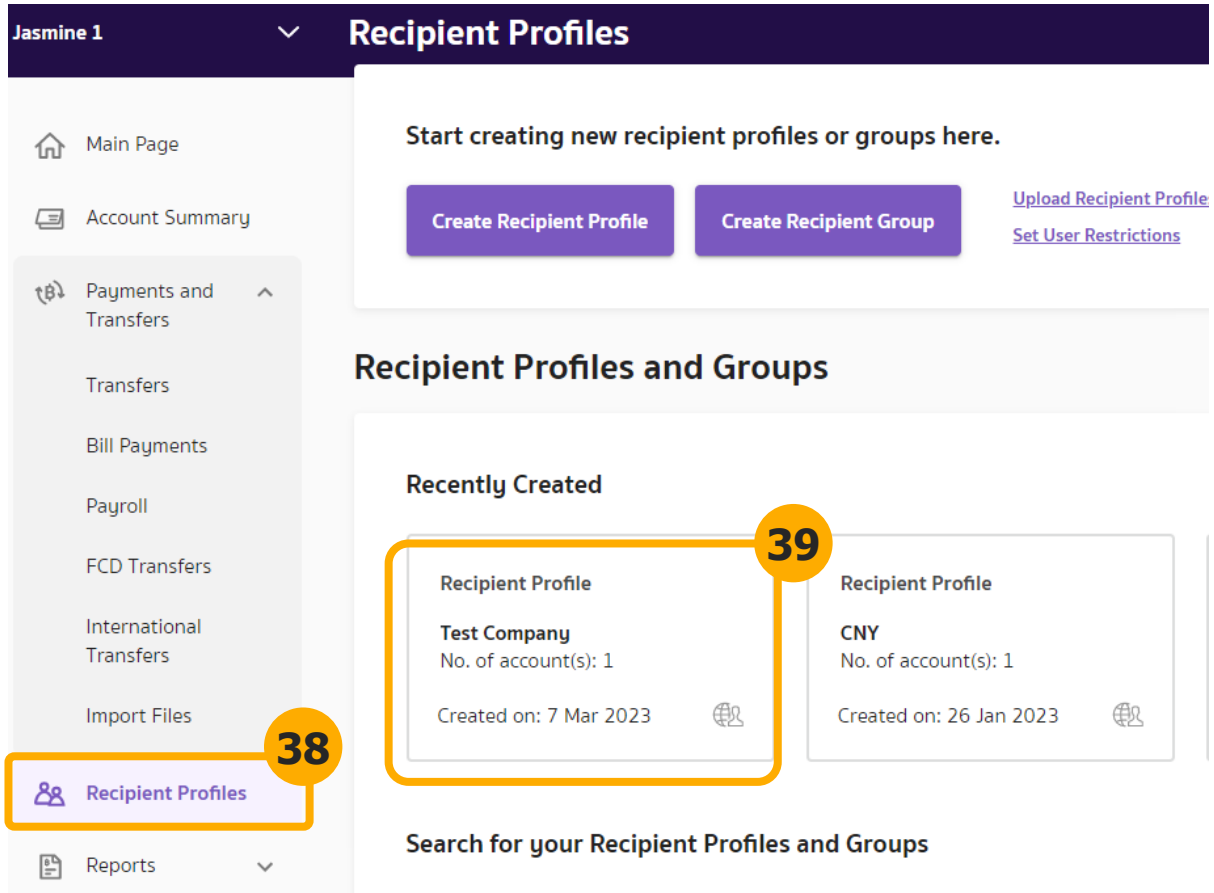


34. The System will display " You have successfully submitted the transaction request " Click **Add to Recipient Profiles.**
35. Add **Recipient Profile Name**.
36. Click **Confirm.**
37. You have successfully added this recipient.
    Click **Go to Recipient Profiles.**





Add to Recipient Profiles



38. Select **Recipient Profile.**

39. The Recipient will be added in Profile for the next Payment can Search for the existing Profile.